



Weekly Coordination Call

Agenda

Friday June 14, 2019

10:00 AM

Conference Call Dial in Number: 1-855-497-7286

Participants:

RCS Project Coordinator: Camelia Ravanbakht

HRTPO staff: Mike Kimbrel

Consultant Team – Craig Eddy, Lorna Parkins, Bill Thomas, Vlad Gavrilovic

RCS Working Group Members: Invited to Participate

Agenda:

1. Review Action Items from June 13 Working Group meeting – Camelia/Craig
2. RCS Phase 2 Update – Craig
 - Scenario Planning
 - Travel Demand
 - Schedule
3. Next Meetings/Events - Camelia
 - Weekly Coordination Call: Thursday, June 20, 10 AM
 - Steering (Policy) Committee Meeting: July 9, 10 AM
 - Craney Island Tour of the Navy Fuel Depot – Date TBD – Camelia will coordinate with Michael King (Navy)
 - Proposed 4th Marine Terminal Site Visit and Presentation – Date TBD- Camelia will coordinate with Barbara Nelson (VPA)
 - Scenario Planning Webinars/Workshops – Dates TBD
4. Other Items of Interest- All
5. Adjourn

REGIONAL CONNECTORS STUDY

Meeting Minutes

Date: June 14, 2019

Location: Conference Call

Subject: Weekly Coordination Call – Agenda attached

Attendees:

- RCS Project Coordinator - Camelia Ravanbakht
- HRTPO – Mike Kimbrel, Dale Stith
- Consultant Team – Craig Eddy, Lorna Parkins, Bill Thomas
- Working Group:
 - City of Norfolk – Brian Fowler
 - VDOT – Robin Grier



Agenda Item 1 – Actions items from June 13th Working Group Meeting – Highlights are outlined below:

- Phase 2 supplemental budget to cover omitted EDR Group’s budget for economic analytical services which were outlined in the Phase 2 supplement approved at the May 16 HRTPO Board meeting, but inadvertently left out of the budget was recommended for approval by the Working Group.
- Updated Goal, Objectives, and Performance Measures were approved pending a modification that consists of adding a military component to the performance measures.
- There was lengthy discussion regarding the Greater Growth and travel demand modeling sensitivity analysis piece of the planning effort. It was agreed that the Consultant Team would look at a range of greater growth percentages between 16 and 21%. The Consultant team will start with 16% greater growth and only try other iterations of increased greater growth to achieve sufficient differentiation between the three scenarios. There is considerable work to do on the analytical models and the first cut of the 16% greater growth results are likely to be available in the October timeframe.
- There were no comments on the summary notes compiled for the May 21 Scenario Planning workshop
- Future meeting dates were discussed. The following tentative dates were established:
 - July 9 Steering (Policy) Committee meeting 10AM
 - July 18 – HRTPO Board meeting

- Navy Craney Island Fuel Depot site visit – mid -September (approximately 90-minute tour)
- Port of Virginia 4th terminal presentation/tour – October
- Scenario Planning meetings:
 - June 27 webinar to discuss data needs for scenario evaluation
 - July 12 webinar to discuss model updates: dashboard, accessibility measures, suitability.
 - August 15 Working Group workshop to discuss technology drivers.

Agenda Item 2 – RCS Phase 2 Update – The Consultant team provided updates on the following:

- Scenario Planning Update – In addition to the work noted above in the June 13 Working Group meeting action items, the Consultant team stated that the jurisdictions in Hampton Roads would be getting an opportunity to review the future land use to be used in scenario planning. The land use information will be distributed by HRTPO staff and incorporates all the collaboration efforts conducted in conjunction with the Regional Connectors Study.
- Travel Demand Model Update – The base year model is assumed to be complete. The future year model with CAV (Connected/Autonomous Vehicle) components is due to be received early next week, but without significant documentation. VDOT and their modeling consultant are conducting training on the recently improved model at the HRTPO office on Wednesday, June 19 for HRTPO staff and the Consultant team.
- Schedule – study is still on schedule to complete Scenario Planning by January 2020

Agenda Item 3 – Next Meetings – The following days, times, and topics were agreed upon on the call.

- Weekly Coordination Call – Thursday, June 20, 10 AM
- Scenario Planning Webinar #7 – scenario evaluation data needs – Thursday, June 27, 10 AM
- Weekly Coordination Call – Friday, June 28, 10 AM
- Steering (Policy) Committee Meeting: Tuesday, July 9, 10 AM
- Weekly Coordination Call – Thursday, July 11, 10AM
- Scenario Planning Webinar #8 (dashboard, accessibility measures, suitability): July 12, 10 AM
- Working Group Workshop (technology drivers) – Thursday, August 15, 10 AM
- Craney Island Naval Fuel Depot – TBD (mid-September timeframe)
- 4th Port of Virginia terminal presentation/site visit – TBD (October timeframe)

Agenda Item 4 – Other Items

- None