



Consultant Activity Report – August 2023

Date: September 19, 2023

Report Period: August 1 – August 31, 2023

This monthly report is intended to summarize current or recently completed activity on the Regional Connectors Study by the consultant team.

Work Activity This Period:

Execute Engagement Plan

- Continued to upload the project materials to the project website – agendas, meeting minutes and videos, monthly Consultant Activity reports, and project documents.
- Completed final round of public outreach in late July and early August - three pop-up meetings (Hampton, Virginia Beach, Chesapeake), four in-person public meetings (Newport News, Norfolk, Portsmouth, and Suffolk), and an on-line open house.
- Publicized online open house to maximize participation and feedback.

Study Documentation

- Completed Phase III Technical Guide revisions per HRTPO input and completion of content for distribution September 1.

Prepare for and Attend Meetings

- No meetings in August (other than public meetings).
- Began preparing for September 15 meeting with the Joint Steering (Policy) Committee and Working Group to present results of final public outreach and request endorsement of final study recommendations.

Work Anticipated Next Period:

Execute Engagement Plan

- Continue to upload project materials to the project website – agendas, meeting minutes and videos, monthly Consultant Activity reports, and project documents.

- Circulate the link to Phase III Technical Guide to email contacts for the study with comments due September 22.
- Organize and summarize all public outreach activities and results in a Summer 2023 Engagement summary and a final public engagement report for the study.

Study Documentation

- Circulate draft Phase III Technical Guide to Joint Steering (Policy) Committee and Working Group for review prior to September meeting.
- Continue Phase III Technical Guide revisions per input and comments from the study committee members, stakeholders, and the public.
- Begin drafting a brief, overall study summary document addressing the study process, key findings throughout the study, including key considerations for future study or advancement of the study segments.

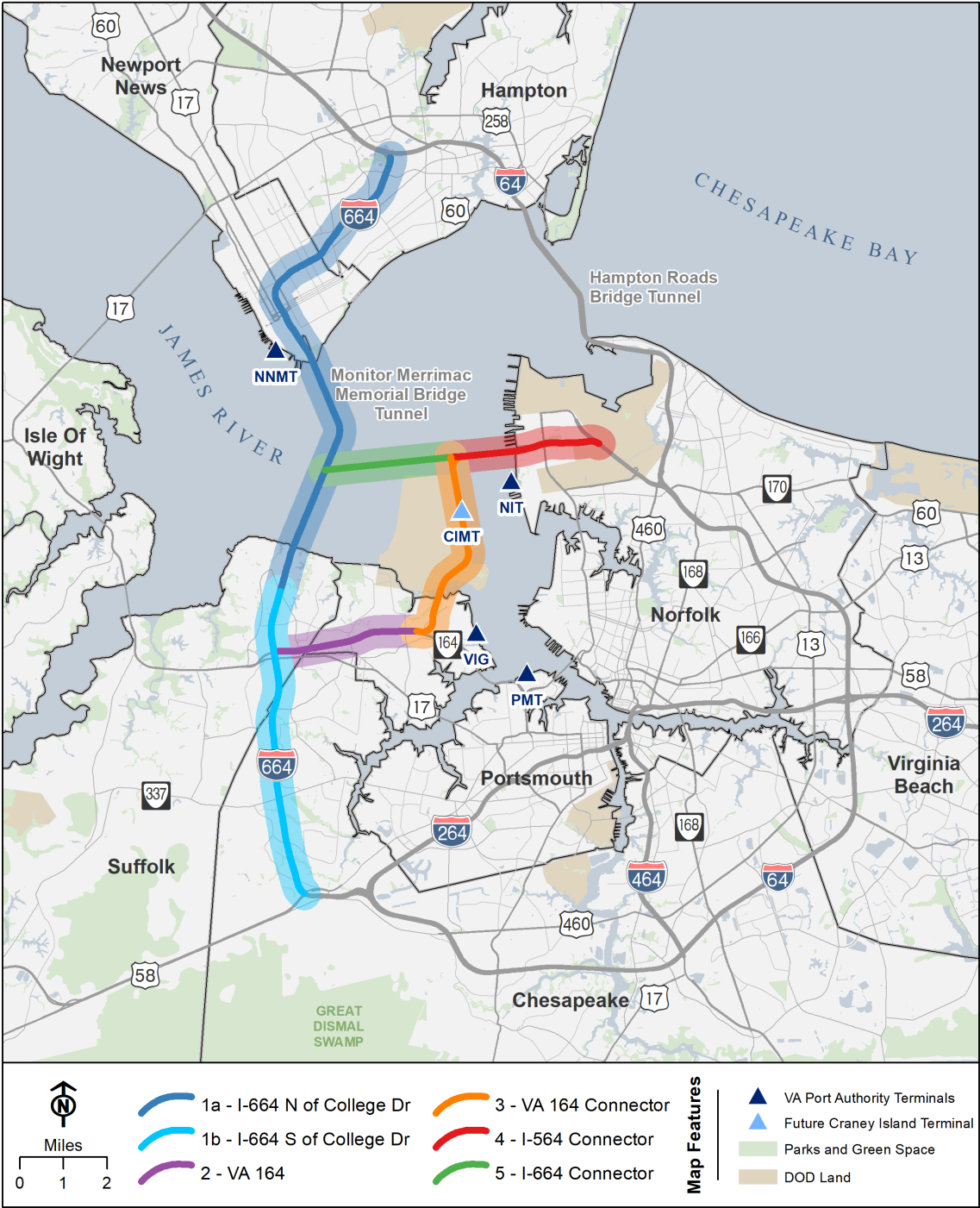
Prepare for and Attend Meetings

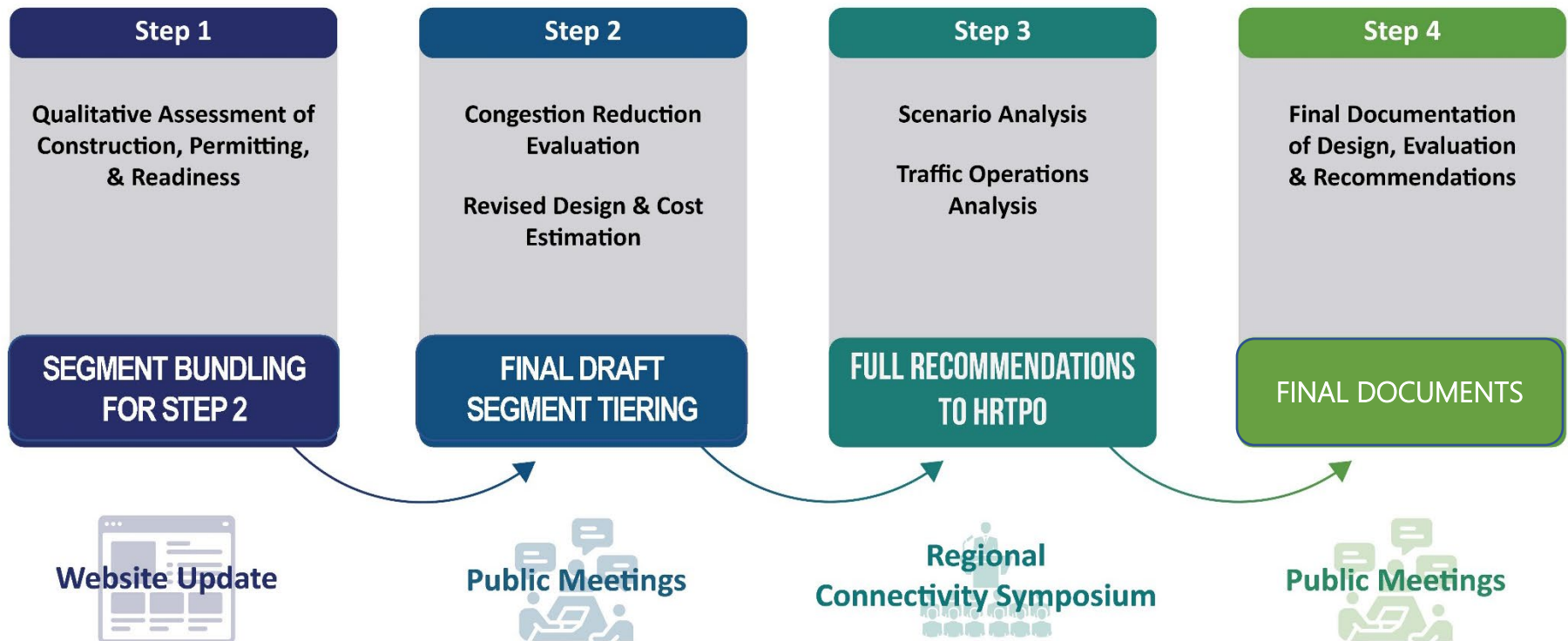
- Prepare for and attend final Joint Steering (Policy) Committee and Working Group meeting to be held on September 15.

Attachments:

- Mandated Segments
- Phase III Process Graphic
- Project Completion Schedule

Mandated Segments





Regional Connectors Study Project Completion Schedule (Steps 3 and 4)

		Fall 2022	Winter 2022-2023	Spring 2023	Summer 2023	Fall 2023
Task	Step					
Code and run 2045 RCS Baseline Network for 4 Land Use Scenarios	3					
Code and run up to 3 bundle networks for 4 Land Use Scenarios	3					
Evaluate congestion and economic performance of all of the above	3					
Operational analysis - code/refine segments for analysis	3					
Operational analysis - analyze bundle networks and land use scenarios	3					
Finalize segment cost estimates	3					
Final documentation of study findings	4					
Steering Committee/Working Group Meetings		✓	✓	✓	✓	✓ (TBD)
Public Engagement:						
Plan and Hold Regional Connectivity Symposium	3					
HRTPO Community Advisory Comm. Meeting	3,4	✓		✓		
Plan, restart, continue social media	3,4					
Draft promotion materials, promotion plan for public meetings	3,4					
Plan/attend pop-up events	3,4					
Plan/Prepare/Publicize public meetings	3,4					
Hold public meetings	3,4		Feb. 1, 2, 7, 9		July 31, Aug. 1-3	
<div> <div></div> Completed Activities <div></div> Activities Underway </div> <div style="text-align: right;">Final HRTPO Board Presentation: November</div>						