



Consultant Activity Report – October/November 2023

Date: December 5, 2023

Report Period: October 1 – November 30, 2023

This monthly report is intended to summarize current or recently completed activity on the Regional Connectors Study by the consultant team. This report covers a two-month period.

Work Activity This Period:

Execute Engagement Plan

- Continued to upload project materials to the project website – agendas, meeting minutes and videos, monthly Consultant Activity reports, and project documents.
- Made final edits to the comprehensive public engagement report for the study.

Study Documentation

- Continued Phase III Technical Guide revisions per input and comments from the study committee members as received in early October.
- Prepared responses to the comments received on the draft Phase III Technical Guide as an additional appendix to the Phase III Technical Guide. These responses include the comments discussed at the October 4th meeting with Portsmouth (see below).
- Continued drafting a brief, overall study summary document addressing the study process, key findings throughout the study, including key considerations for future study or advancement of the study segments. Provided draft to HRTPO staff and addressed all comments in a final draft for the December project meeting.
- Requested and received position statements from study stakeholders to be included in project documentation to allow future project development activity to be informed by these comments as of 2023. These statements are included as submitted in the RCS Summary Report.

Prepare for and Attend Meetings

- Prepared for and attended October 4 meeting between HRTPO, Consultant and the City of Portsmouth to discuss City questions and concerns about potential impacts from study recommendations.

Work Anticipated Next Period:

Execute Engagement Plan

- Continue to upload project materials to the project website – agendas, meeting minutes and videos, monthly Consultant Activity reports, and project documents.
- Coordinate with HRTPO staff on transition of project website after project completion.

Study Documentation

- Prepare any final changes to the RCS Summary Report.

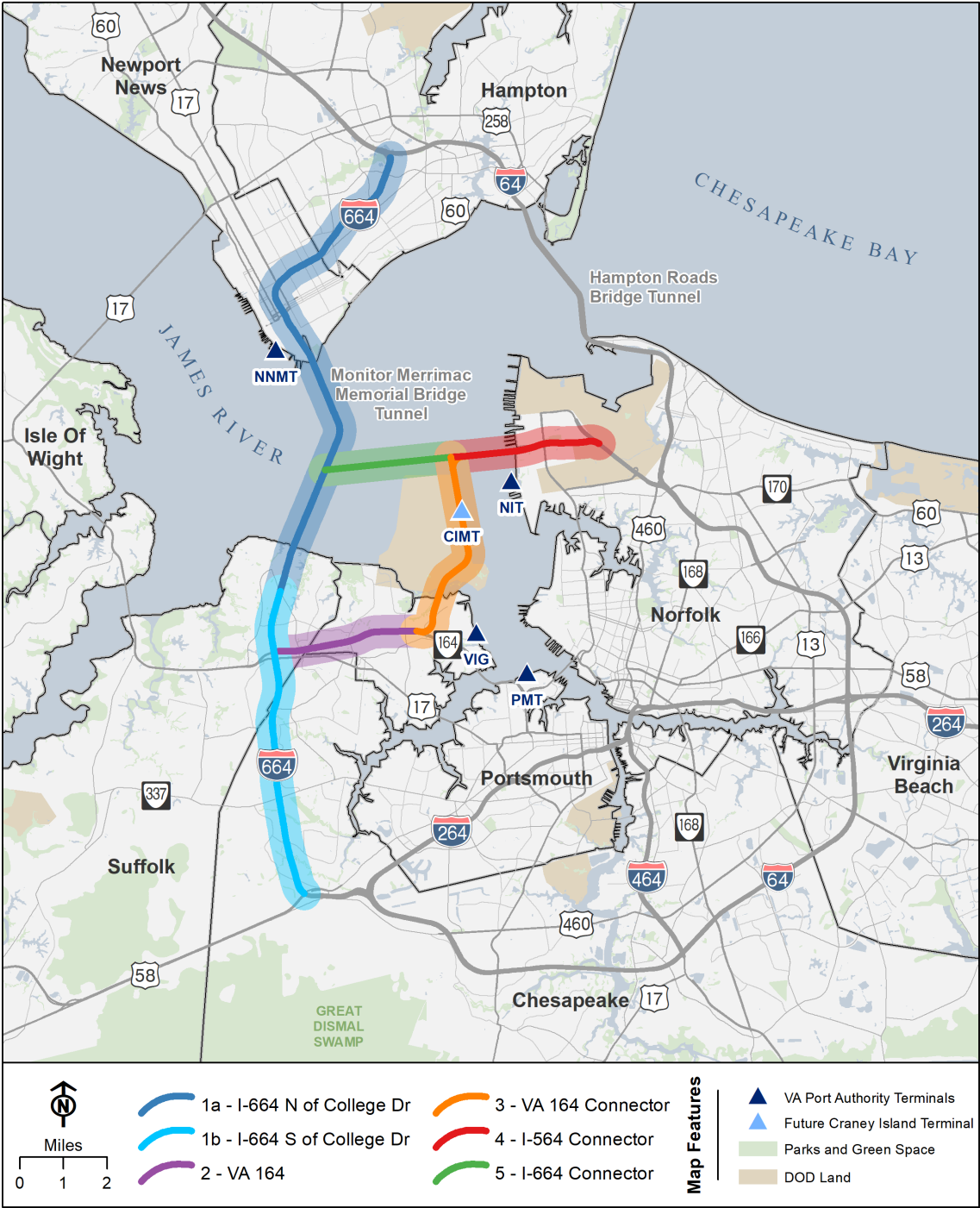
Prepare for and Attend Meetings

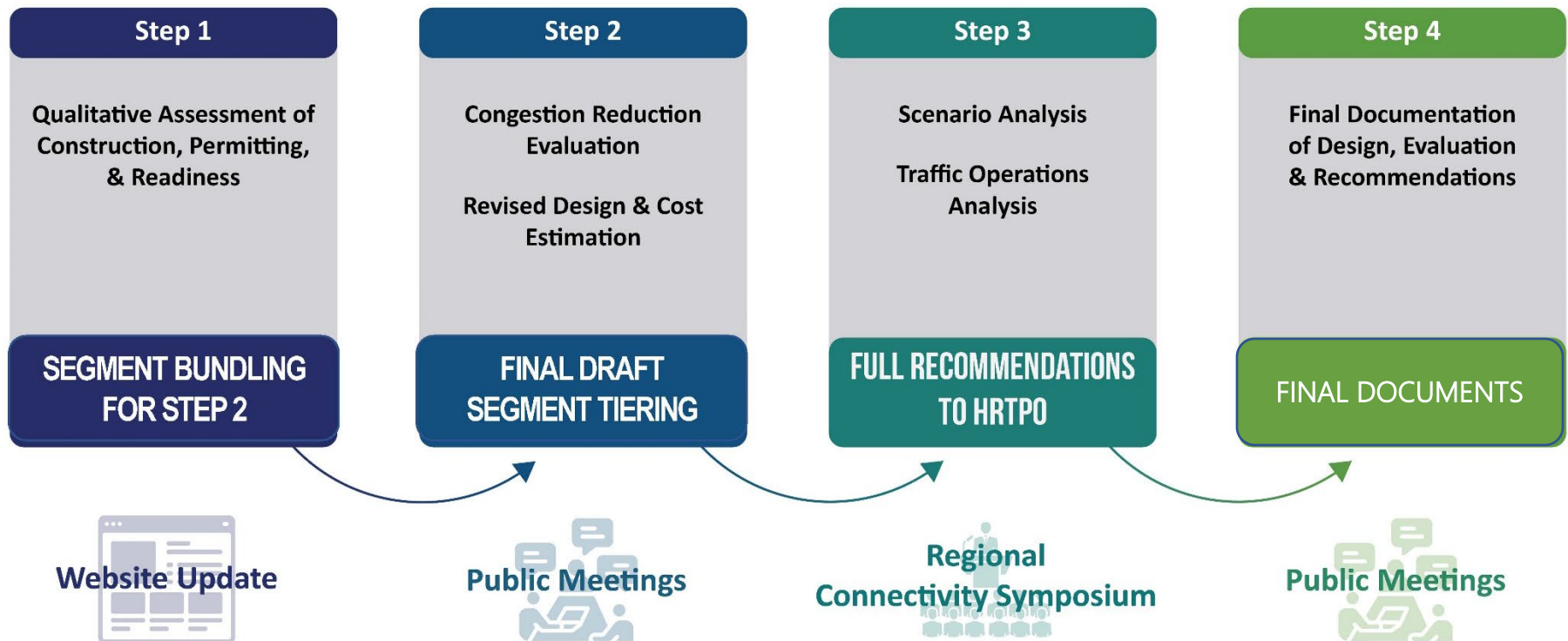
- Prepare for final Joint Working Group and Steering (Policy) Committee meeting to be held virtually December 12, 2023.

Attachments:

- Mandated Segments
- Phase III Process Graphic
- Project Completion Schedule

Mandated Segments





Regional Connectors Study Project Completion Schedule (Steps 3 and 4)

Task	Step	Fall 2022	Winter 2022-2023	Spring 2023	Summer 2023	Fall 2023
Code and run 2045 RCS Baseline Network for 4 Land Use Scenarios	3					
Code and run up to 3 bundle networks for 4 Land Use Scenarios	3					
Evaluate congestion and economic performance of all of the above	3					
Operational analysis - code/refine segments for analysis	3					
Operational analysis - analyze bundle networks and land use scenarios	3					
Finalize segment cost estimates	3					
Final documentation of study findings	4					
Steering Committee/Working Group Meetings		✓	✓	✓	✓	12/12/2023
Public Engagement:						
Plan and Hold Regional Connectivity Symposium	3					
HRTPO Community Advisory Comm. Meeting	3,4	✓		✓		
Plan, restart, continue social media	3,4					
Draft promotion materials, promotion plan for public meetings	3,4					
Plan/attend pop-up events	3,4					
Plan/Prepare/Publicize public meetings	3,4					
Hold public meetings	3,4		Feb. 1, 2, 7, 9		July 31, Aug. 1-3	
<div style="display: flex; justify-content: space-between; align-items: center;"> <div> <div style="width: 20px; height: 10px; background-color: #cccccc; border: 1px solid black; display: inline-block;"></div> Completed Activities </div> <div> <div style="width: 20px; height: 10px; background-color: #ffcc99; border: 1px solid black; display: inline-block;"></div> Activities Underway </div> <div>Final HRTPO Board Presentation: January</div> </div>						